

NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
FULL BOARD MEETING MINUTES
THURSDAY AUGUST 25, 2016 – 5:30 P.M.

The regular meeting of the Full Board of the Non-Flood Protection Asset Management Authority was held on Thursday, August 25, 2016 at 5:30 p.m., in the Lake Vista Community Center, 2nd Floor, 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chair Ernst called the meeting to order at 5:56 p.m. and led in the Pledge of Allegiance.

The roll was called which constituted a quorum.

PRESENT:

Chair Greg Ernst
Vice Chair Wilma Heaton
Comm. Mike Stack
Comm. Stan Brien
Comm. Eugene Green
Comm. Bill Settoon
Comm. Leila Eames
Comm. Glenn Higgins
Comm. Anthony Richard
Comm. Roy Arrigo
Comm. Rodger Wheaton

ABSENT:

Secretary Thomas Fierke
Comm. Dawn Hebert
Comm. Carla Major

STAFF:

Ken Schwingshaki – Executive Director
Sharon Martiny – Administrative Assistant
Ben Morris – Airport Director
Chanse Watson – Assistant Airport Director

ALSO PRESENT:

Gerard Metzger – Legal Counsel
Al Pappaoardo – Real Estate Consultant
Chris Fenner – Stuart Consulting
Jim Martin – DEI
Walter Baudier - DEI
Chris Morvant – Dept. of Transportation and Development
Terry Manthey – Lakeshore Resident
Duncan Loughridge – Stuart Consulting
William Wright – Bernadotte Ventures
Octave Rainey - Lake Oaks Resident
Franklin J.P. Augustus – Drug Fighter Air Show
Mike James - LPOA
Jonathan Fawer – LPOA
Lea Young – T Hanger Assn.

OPENING COMMENTS

Chair Ernst thanked staff for stepping up and assisting co-worker and Maintenance Director Adam Mansur who was affected by the recent flooding.

ADOPT AGENDA

Comm. Heaton offered a motion to amend the Agenda by deleting Executive Session as those matters were addressed, second by Comm. Stack.

Comm. Heaton offered a motion to amend the Agenda by adding Item No. 6, Motion to Authorize the E.D. to approve emergency leave for flood related absences, seconded by Comm. Stack. After a unanimous roll call vote, the motion to amend the agenda passed.

APPROVE MINUTES

Comm. Green offered a motion to approve the minutes of the July 28, 2016 Board meeting, seconded by Comm. Stack. Motion passed. Comm. Green offered a motion to approve the minutes of the July 6, 2016 Retreat Committee meeting and the July 23, 2016 Staff Retreat, seconded by Comm. Setton. Motion passed.

PUBLIC COMMENTS

Leah Young and Franklin J.P. Augustus commented about the Drug Fighter Youth Aviation Expo. Ben Morris, Airport Director, had no objection to the proposed air show, but advised that several logistical issues prevented the show from taking place on the scheduled date. Staff will work with Mr. Augustus to re-schedule the air show at a later date to allow for additional time for logistical and permitting issues.

PRESENTATIONS

Status/Schedule of FEMA PW closeouts

Duncan Loughridge / Stuart Consulting Group

Mr. Loughridge informed the Board that of the 165 total PWs related to Hurricane Katrina, 21 remain open to date. As of January 1, 2017 nine will remain open. Several PWs cannot be closed due to floodplain compliance issues. The Four Winds Fountain requires a FEMA draft version to clarify eligible scope in the PW. The Authority has not yet expended all funds for the Lakefront Airport Terminal Contents PW, and must spend an additional \$108,000 to cover insurance deductions already received to start seeing additional reimbursement. FEMA verbally denied the Authority's request for silt removal under the South Shore Harbor North Peninsula PW. The Authority is awaiting the written denial before further action can be decided. The Direct Administrative PW will be the last PW to close as it deals with Direct Administrative costs for Stuart Consulting Group. Twelve PWs will be submitted for closeout by December 31, 2016. The Authority will see approximately \$1.7 million in additional reimbursements from FEMA by 2018.

COMMITTEE REPORTS

Airport Committee – Chair Heaton advised that the fifth and last delay was ordered from the federal judge. No additional delays in this litigation are allowed. The hearing will be in January of 2017. A Resolution was previously passed by this Authority turning the Police Complex over to the Flood Authority. Funds are presently in hand to rebuild the Complex at the Elysian Fields location. Demolition will begin in December 2016. The Conference Center in the Airport Terminal Building is complete with the exception of the audio/video which will be installed in December.

Marina Committee – Chair Settoon reported that there is an issue with the demolition of certain boathouses due to boathouses being welded together. A feasibility study was recently published addressing the rebuilding of Municipal Yacht Harbor.

Commercial Real Estate – Chair Green reported that an RFQ will be advertised for future development of Parcel K on the New Basin Canal. The Authority is also working on a possible joint venture with the City of New Orleans to bring back the old Lincoln Beach site.

Legal Committee – Chair Ernst reported that the Legal Committee met jointly with Commercial Real Estate. Legal issues addressing Boathouses N-41, W-11, 12 & 13, and W-18 were addressed.

Recreation/Subdivision Committee – Chair Wheaton advised that the responses to Request for Proposals for leasing Shelter Nos. 1 & 2 will be addressed later in the meeting. The Authority is working to find a solution regarding Shelter No. 3, which the Authority has not yet accepted.

Finance Committee – Chair Stack reported that year to date finance are find. The Authority will address Professional Services costs and work on a solution to cut those expenses. Chair Stack announced that this will be his last Board meeting. Chair Stack will be replaced by Chris Morvant in September.

REPORT BY EXECUTIVE DIRECTOR

Executive Director Ken Schwingshagl announced that he is preparing a Management Plan for the NFPAMA. The Plan will be prepared and vetted before each Committee. A Management Plan Committee will then be assembled to review and prepare the final Management Plan, which will be presented to the full Board for approval.

The E.D. advised that the majority of the plan would be prepared by himself, with the Board giving final approval. Some suggestions for the Management Plan are as follows:

Airport:

Does the Airport want to be a Part 139 Airport with scheduled commercial aircraft, building additional Hangars after completion of the proposed floodwall, and turning over Parcel Q to South Shore Harbor for debt reduction and develop that Parcel to include offices, restroom facilities and a gathering area for South Shore Harbor tenants.

Marinas:

How to leverage Orleans Marina to compete with New Orleans Yacht Harbor when the Harbor's piers are rebuilt/repared and a development plan regarding the North Peninsula.

CRE:

The Flood Authority has identified 200+ properties that are non-flood properties; does this Authority have any interest to develop any of those properties? Does the Authority have any interest in development along Hayne Blvd (fishing camps, hotels, etc.)? The possible joint venture with the City of New Orleans for redevelopment of Lincoln Beach.

Rec/Sub:

Addition of recreational activities on the Lakefront such as soccer/football, baseball, basketball, and fishing piers. Is there any potential synergy with Pontchartrain Beach? What to do with Lake Terrace Parkway; reopen, leave closed, open the entrance but keep it gated, and should the area be lighted? Should the Authority utilize the old Bomb Shelter on Pontchartrain Blvd. as a Museum of some type to create additional revenue? Should the Subdivision Restrictions be updated?

LVCC:

Should the 2nd floor of the LVCC be renovated for parties or leased (such as the airport conference center)? Possible relocation of Authority staff to the Natl. Guard Hangar.

Staff:

Hire professional services full time

The E.D. reported that the financial audit is good news. The audit is complete and the Authority had no findings. We thought we might have that finding, but they determined it was not intentional, and we are taking the appropriate steps to not have that happen again. The auditors walked out for the last time. We did pass and everything is looking good.

Capital Outlay Requests will be discussed in each Committee. A prioritized list will be approved by the full Board for submittal in November of 2016. The National WWII Museum has turned in all permits for the upcoming Air Power Expo. The Location Agreement will be prepared for signature in the near future. The Annual Beach Sweep put on by the Lake Pontchartrain Basin Foundation will take place on September 17, 2016 and the Lincoln Beach clean-up is scheduled for the first Saturday in September. Six responses to the Request for Qualifications for a Licensed Architect to Review House Plans were received. The responses will be graded and the winning architect/firm will be presented to the Board for approval of the contract.

OLD BUSINESS

None.

NEW BUSINESS

01-082516 – Motion for election of Chairman, Vice-Chairman and Secretary of the Non-Flood Protection Asset Management Authority for a one year term commencing September 1, 2016 and ending August 31, 2017

Chair Ernst announced that nominations would be taken from the floor. A majority vote is needed for each position. Comm. Arrigo nominated Vice-Chair Heaton for the position of Chairman. Comm. Settoon nominated the current slate remain the same for 2016-2017.

Comm. Eames suggested the Authority appoint a Nominating Committee in the future. Comm. Richard agreed and offered a motion that votes be taken by written ballot, second by Comm. Settoon. Chair Ernst opposed. Motion passed.

Three separate votes were taken for Chairman as follows:

1. Vice Chair Heaton 5 votes
Chair Ernst 4 votes
Abstain 2 votes

2. Vice Chair Heaton 5 votes
Chair Ernst 5 votes
Abstain 1 vote

1. Vice Chair Heaton 6 votes
Chair Ernst 5 votes
Abstain 0 votes

Vice Chair Heaton will be the Chairman of the Non-Flood Protection Asset Management Authority for the term of September 1, 2016 until August 31, 2017.

Comm. Eames nominated Comm. Eugene Green for the position of Vice Chair. Vice Chair Wilma Heaton nominated Comm. Rodger Wheaton as Vice Chair. Comm. Wheaton declined. Comm. Richard offered a motion to close nominations for Vice Chair, second by Comm. Eames. Motion passed. Comm. Eugene Green was selected as Vice Chair of the Non-Flood Protection Asset Management Authority for the term of September 1, 2016 to August 31, 2017.

Chair Ernst nominated that Comm. Fierke remain the Secretary for the 2016-2017 term. Vice Chair Heaton nominated Comm. Richard for the position of Secretary. Comm. Richard declined. Comm. Thomas Fierke will remain Secretary of the Non-Flood Protection Asset Management Authority for the term of September 1, 2016 to August 31, 2017.

Comm. Richard offered a motion for election of Chairman, Vice-Chairman and Secretary of the Non-Flood Protection Asset Management Authority for a one year term commencing September 1, 2016 and ending August 31, 2017, second by Comm. Settoon, and abstained by Chair Ernst. After elections were taken, Resolution No. 01-082516 was adopted to wit:

AGENDA ITEM: XII – 1 / Election of Officers
RESOLUTION: 01-082516
BY: COMMISSIONER RICHARD
SECONDED BY: COMMISSIONER SETTOON

August 25, 2016

RESOLUTION

WHEREAS, as provided under Article IV, Section 1 of the By-Laws of the Authority, officers are elected each year at the regularly scheduled August Management Authority Meeting;

WHEREAS, after a motion was made and duly seconded to take written ballot votes, the majority of the members of the Authority elected Wilma Heaton as Chairman, Eugene Green as Vice Chairman and Thomas J. Fierke as Secretary commencing on September 1, 2016 through August 31, 2017.

BE IT HEREBY RESOLVED, that Wilma Heaton be and is hereby elected to serve as Chairman, Eugene Green as Vice Chairman and Thomas J. Fierke as Secretary of the Authority commencing on September 1, 2016 through August 31, 2017.

BE IT HEREBY FURTHER RESOLVED, that the Authority Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON
NAYS: ERNST
ABSTAIN:
ABSENT: FIERKE, HEBERT, MAJOR
RESOLUTION ADOPTED: YES

02-082516 – Motion to approve sub-lease of National Guard Hangar (Signature Flight Support Corp. to F&M Aviation for space in the National Guard Hangar)

Chair Ernst announced his surprise to learn of the recent sub lease of space in the National Guard Hangar, and recommended approval of same by the Airport Committee. Comm. Heaton advised that the Airport Committee recommended approval of the space and advised that a memo was prepared regarding same. Ben Morris, Airport Director, advised that he had no objection to the sub-lease, which does not violate any FAA regulations. All aspects of the lease with F&M Aviation are above board and legal.

Comm. Heaton moved to approve sub-lease of National Guard Hangar, second by Comm. Higgins. Resolution No. 02-082516 was adopted to wit:

AGENDA ITEM: XII – 2 / Approve Sub-Lease with F&M Aviation
RESOLUTION: 02-082516
BY: COMMISSIONER HEATON
SECONDED: COMMISSIONER HIGGINS

August 25, 2016

RESOLUTION

WHEREAS, the Management Authority manages, operates and administers the New Orleans Lakefront Airport located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, (“Airport”);

WHEREAS, F&M Aviation proposed to sub-lease National Guard Hangar space from Signature Flight Support Corp;

WHEREAS, the Management Authority, after considering the proposed sub-lease, recommendations of the staff and Real Estate Consultant of the Management Authority, resolved that it is in the best interest of the Airport and the Orleans Levee District to approve the sub-lease of National Guard Hangar space from Signature Flight Support Corp to F&M Aviation.

THEREFORE, BE IT HEREBY RESOLVED, that the Management Authority approves the sub-lease of National Guard Hangar space located at the New Orleans Lakefront Airport between Signature Flight Support Corp. and F&M Aviation.

BE IT HEREBY FURTHER RESOLVED, that the Authority Chairman or Executive Director is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON
NAYS:
ABSTAIN: ERNST
ABSENT: FIERKE, HEBERT, MAJOR
RESOLUTION ADOPTED: YES

03-082516 – Motion to authorize Executive Director and Real Estate Consultant to enter into lease negotiations with selected proposers for leasing of Shelter Nos. 1 & 2.

The E.D. advised that two proposals were received for leasing Shelter No. 1. Shelter No. 1, LLC was the first with a score of 276 out of 400. Bernadotte Ventures scored 346 out of 400. Bernadotte Ventures was the winning proposer to lease Shelter No. 1. Comm. Wheaton advised that both proposals were of the same nature; bringing a general store / snowball stand to Shelter No. 1.

The E.D. advised that only one proposal was received for Shelter No. 2. X-Trainers scored 280 out of 400. X-Trainers proposed to bring a fitness type concept to Shelter No. 2 offering personal trainers. Each proposer had minimum operation requirements included in the proposal, and restrooms must be brought back to operation. Each proposal was graded by the Recreation/Subdivision Committee, and the tally sheets were included in the packet.

Mike James and Jonathan Fawer (LPOA) advised that they were sensitive to what type business will be placed in Shelter No. 1 as there are currently noise and traffic issues in the area. Comm. Wheaton assured both that packaged beer may be sold out of a convenience type store. All permits must be in place prior to opening the Shelter, and there will be no late-night activities at the Shelter. Terry Manthey advised that he

submitted a proposal for Shelter No. 1, but was denied access to view the Shelter. The E.D. advised that there was a walk-through of Shelter No. 1, which time and date were listed in the RFP. Proposers electing to view the Shelter interior were required to attend the walk-through on the date and time advertised on the RFP.

Comm. Wheaton offered a motion to authorize Executive Director and Real Estate Consultant to enter into lease negotiations with selected proposers for leasing of Shelter Nos. 1 & 2, second by Comm. Green. Resolution No. 03-082516 was adopted to wit:

AGENDA ITEM: XII-3 / Authorize Lease Negotiations with selected Proposers - Lease of Shelter Nos. 1 & 2
RESOLUTION: 03-082516
BY: COMMISSIONER WHEATON
SECONDED BY: COMMISSIONER GREEN

August 25, 2016

RESOLUTION

Whereas; at the May 6, 2016 meeting of the Recreation/Subdivision Committee it was unanimously approved to issue a Request for Proposals to lease Shelter Nos. 1, 2 & 4 along Lakeshore Drive;

Whereas; three proposals were received, reviewed and scored by an appointed Scoring Committee;

Whereas; the Authority feels it is in the best interest of the Orleans Levee District and the Authority to authorize the Executive Director and Real Estate Consultant to enter into lease negotiations with the selected proposers for the leasing of Shelter Nos. 1 & 2;

BE IT RESOLVED that the Executive Director and Real Estate Consultant are authorized to enter into lease negotiations with the selected proposers for the leasing of Shelter Nos. 1 & 2; and

BE IT FURTHER RESOLVED that the Chairman or Executive Director is hereby authorized to execute any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: ERNST, HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON

NAYS:

ABSENT: FIERKE, HEBERT, MAJOR

RESOLUTION ADOPTED: YES

04-082516 – Motion to approve issuing an RFP for the “Grassy Knoll” area (Parcel K) on the New Basin Canal

The E.D. advised that Parcel K, located on the New Basin Canal has been vacant for some time. In an effort to put the vacant land into the best use possible for the Authority, an RFP should be issued for the development of that parcel of land.

Comm. Green offered a motion to approve issuing an RFP for the “Grassy Knoll” area (Parcel K) on the New Basin Canal, second by Comm. Stack. Resolution 04-082516 was adopted to wit:

AGENDA ITEM: XII-4 / Issue RFP for Parcel K (Grassy Knoll)
RESOLUTION: 04-082516
BY: COMMISSIONER GREEN
SECONDED BY: COMMISSIONER STACK

August 25, 2016

RESOLUTION

Whereas, at the September 1, 2015 meeting of the Commercial Real Estate and Marina Committee it was unanimously approved to issue a Request for Proposals for development of the “Grassy Knoll” area (Parcel K) on the New Basin Canal;

Whereas, the Authority feels it is in the best interest of the Orleans Levee District and the Authority to issue such a Request for Proposals;

BE IT RESOLVED that the Chairman or Executive Director is hereby authorized to issue a Request for Proposals for development of the “Grassy Knoll” area (Parcel K) on the New Basin Canal, and

BE IT FURTHER RESOLVED that the Chairman or Executive Director is hereby authorized to execute any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: ERNST, HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON

NAYS:

ABSTAIN:

ABSENT: FIERKE, HEBERT, MAJOR

RESOLUTION ADOPTED: YES

05-082516 – Motion to accept State Project H.012321 (Rehabilitate REIL System, Runway 9, 18L, 36L, and 36R) in an amount not to exceed \$80,000 previously accepted under Resolution No. 03-021816

The E.D. advised that this grant was previously accepted earlier this year, however, funding for that grant was approved to repair the PAPI light system. This Resolution will authorize acceptance of funding for State Project H.012321 to rehab the REIL System and various runways at Lakefront Airport.

Comm. Heaton offered a motion to accept State Project H.012321 (Rehabilitate REIL System, Runway 9, 18L, 36L, and 36R) in an amount not to exceed \$80,000 previously accepted under Resolution No. 03-021816, second by Comm. Stack. Resolution No. 05-082516 was adopted to wit:

AGENDA ITEM: XIII – 5 / Approve State Project No. H.012321 (Rehab REILS)

RESOLUTION: 05-082516

BY: COMMISSIONER HEATON

SECONDED: COMMISSIONER STACK

August 25, 2016

RESOLUTION

Whereas, the Non-Flood Protection Asset Management Authority (“Sponsor”) has completed an FAA and DOTD approved Master Plan, Action Plan, and/or Airport Layout Plan outlining specific future developments of the New Orleans Lakefront Airport; and, Sponsor is desirous of implementing a portion of the approved Plan recommendation for critically needed improvements to substantially improve the safety and usability of the Airport, but does not have sufficient funds required for the needed improvements; and,

Whereas, the LA DOTD, Division of Aviation is authorized by Title 2 to expend funds for the construction or enlargement of airports for the safety and advancement of aeronautics.

NOW, THEREFORE, BE IT RESOLVED:

SECTION I

Sponsor does hereby formally request that the LA DOTD, Division of Aviation provide funds required to complete the airport improvements at the New Orleans Lakefront Airport specifically as described in the Capital Improvement Program Application for State Financial Assistance dated September 20, 2015, specifically for State Project No. H.012321, Rehabilitate REIL Systems-Runway 9, Runway 18L, Runway 36L and Runway 36R, New Orleans Lakefront Airport, in an amount not to exceed \$80,000:

SECTION II

That the said LA DOTD, Division of Aviation be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and means thereof will be furnished by the Sponsor and the titles thereto will be valid and indefeasible, and that the Sponsor will assume ownership, financial reporting, and complete responsibility for the maintenance and upkeep of the airport after completion of said improvement.

SECTION III

That the Sponsor will save and hold the said LA DOTD, Division of Aviation, its officers, agents, and employees harmless from any liability or claim for damages arising out of the project, including death or injuries to third parties including, but not limited to, liability or claim for damages out of the negligence of said LA DOTD, Division of Aviation, its officers, agents, or employees, and expressly agrees to defend any suit of any nature brought against the LA DOTD, Division of Aviation as a result of this project.

SECTION IV

That the Chairman of the Sponsor be and is hereby authorized and directed to evidence this agreement by affixing his signature at the place provided therefore on this resolution and on subsequent related documents/agreements as required by the rules and regulations of the Federal Aviation Administration and the State of Louisiana and the Secretary of the Authority is hereby authorized to attest said execution.

SECTION V

That this resolution shall be in full force and effect from and after its adoption.

The Non-Flood Protection Asset Management Authority met in regular session on this date. The aforesaid resolution was offered by Commissioner Heaton and seconded.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: ERNST, HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON

NAYS:

ABSTAIN:

ABSENT: FIERKE, HEBERT, MAJOR

RESOLUTION ADOPTED: YES

06-082516 – Motion to authorize the Executive Director to approve emergency leave for flood related absences

Comm. Heaton advised that this leave will be considered emergency Civil leave in light of the recent flooding, which affected some Authority staff. Emergency leave can be used in lieu of vacation or annual leave to address issues with flooding victims.

Comm. Heaton offered a motion to authorize the E.D. to approve emergency leave for flood related absences, second by Comm. Arrigo. Resolution No. 06-082516 was adopted to wit:

AGENDA ITEM: XII – 6 / Authorize Executive Director to Approve Emergency Leave for Flood Issues
RESOLUTION: 06-082516
BY: COMMISSIONER HEATON
SECONDED BY: COMMISSIONER HIGINS

August 25, 2016

RESOLUTION

WHEREAS, on August 16, 2016 Louisiana was inundated with excessive rainfall causing unprecedented flooding in several parishes;

WHEREAS, several employees of the Non Flood Protection Asset Management Authority resided in or had loved ones who resided in the Parishes severely affected by the catastrophic flooding;

WHEREAS, in an effort to assist those employees affected by said flooding, and to further assist those involved in clean-up efforts of the employees affected by the flooding, the Authority has authorized the Executive Director to approve civil emergency leave for flood related clean-up issues;

BE IT HEREBY RESOLVED, that the Executive Director is authorized to approve emergency civil leave for flood related issues.

BE IT HEREBY FURTHER RESOLVED, that the Authority Chairman or Executive Director is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: ERNST, HEATON, STACK, BRIEN, GREEN, SETTOON, EAMES, HIGGINS, RICHARD, ARRIGO, WHEATON

NAYS:

ABSTAIN:

ABSENT: FIERKE, HEBERT, MAJOR

RESOLUTION ADOPTED: YES

EXECUTIVE SESSION

None.

ANNOUNCE NEXT MEETING

Chair Ernst announced the next full Board meeting will be held on September 22, 2016 at 5:30 p.m.

ADJOURNMENT

Comm. Settoon offered a motion to adjourn, seconded by Comm. Major. Motion passed. The meeting adjourned at 8:23 p.m.